



*Westfield House*  
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United Kingdom  
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[www.westfieldhouse.org.uk](http://www.westfieldhouse.org.uk)

## Westfield House Study Abroad Application

*This form is intended to provide us with information to help ensure a good match between the Westfield House programme and its participants.*

*Please type, or print in ink, all information. Provide an answer to all questions (insert n/a for all items that do not apply to you). Please note that the form must be signed by your Study Abroad Director on page 6.*

*Please forward the completed and signed form to the Principal of Westfield House at the address above, or scan and email it to [lumley@westfieldhouse.org.uk](mailto:lumley@westfieldhouse.org.uk)*

*Please affix photo here*

### Section 1. To be completed by the applicant

#### 1. PERSONAL DETAILS

1.1 Title	1.2 Given name(s)	1.3 Surname

1.4 Gender:                      Male                       Female

Westfield House is the House of Theological Studies of the Evangelical Lutheran Church of England (ELCE) which is a registered charity in England and Wales (registered number 220466) and in Scotland, via ELCE Trust Ltd (registered number SC041204).

Registered Office: 28 Huntingdon Road, Cambridge CB3 0HH, England, UK.

Year & Surname:

**1.5 Full Home Postal Address:**

<b>1.6 Telephone:</b>
Please indicate the dates you will be at this address:

**1.7 Seminary/University Postal Address:**

<b>1.8 Telephone:</b>
Please indicate the dates you will be at this address:

**1.9 e-mail address**

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**1.10 Date of birth (dd/mm/yyyy)**

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**1.11 Nationality/Citizenship:**

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**1.12 Marital Status:**

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**1.13 Age of children:** (where applicable)

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**1.14 Do you have any criminal convictions?**

No  Yes  If yes, please provide details on a separate sheet

(It is usual for institutes of higher education to ask that any relevant criminal convictions be declared on the application form. A criminal record is not necessarily a bar to admission and each case is considered on an individual basis and will depend upon the nature of the offence.)

**1.15 Have you had a background check within the past 24 months?**

No  Yes

**1.16 Do you have a disability, any special needs or require learning support?**

No  Yes  If yes, please provide details below:

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1.17 Please describe your interests and hobbies:

1.18 How will your studies be funded?

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## 2. ACADEMIC INFORMATION

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2.1 Please list below the information requested for all the higher educational institutions (post Grade 12) you have attended, starting with the most recent (the one in which you are currently enrolled):

College/University/ Seminary	Location	Dates Attended	Degree/Major	Grade Point Average

2.2 Are you currently in a programme designed to prepare you for church work?      No     Yes

2.3 How many credits do you plan to take at Westfield House?

**2.4 Are there any specific courses that you must take during your time at Westfield House?**

No  Yes  If yes, please list the courses:

**2.5 What date (semester and year) do you wish to study at Westfield House?**

Autumn Semester (August – December) Year: \_\_\_\_\_

Spring Semester (January – May) Year: \_\_\_\_\_

**2.6 Please provide any other information about your plans for your time at Westfield House that you think is relevant to your application.**

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### 3. EMPLOYMENT AND WORK EXPERIENCE

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**3.1 Please list positions you have held (paid or voluntary), with the most recent at the top.**

Name of organization	Location (town, country)	Position Held	From – To (dates)

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#### 4. WORSHIP LIFE

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Westfield House is a vibrant, Christian community and we strongly encourage all students to engage in the spiritual life of the community. Our Faculty, together with the Pastor of Resurrection Lutheran Church (located on our campus), provide spiritual care for our students. In order to help us guide and care for all students, it is important that we know about your church affiliation.

4.1 Religious  
Affiliation:

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#### 5. ADDITIONAL INFORMATION

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- 5.1 Please write, and attach as a separate file, a short paragraph (up to 500 words) explaining why you wish to spend a study abroad semester/year at Westfield House. In what way(s) do you think this will be of benefit to you? What are your main goals for your time at Westfield House? Your answer will help us to understand your reason(s) for wishing to study at Westfield House and will also provide some insight into your writing ability.
- 5.2 Please attach a sample of your writing, such as a paper or essay that you have written for a class.
- 5.3 Please attach a clear photocopy of the photo page of your passport.

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#### 6. DECLARATION

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**The information I have given is true to the best of my knowledge.**

<input type="text"/>	<input type="text"/>
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Signature

Date

**SECTION 2: To be read and signed by the authorising person for overseas students**

*In the case of a student from a partner institution with which Westfield House has a Memorandum of Understanding, this will be the institution's WHIST<sup>1</sup> representative*

**I recommend the applicant named in section 1 of this application for studies at Westfield House. I have seen the following original documents:**

1. **The applicant's current passport;**
2. **The certificates or transcripts confirming the academic credentials mentioned in section 1, Table 2.1.**

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 Signature

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 Date

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 Name (printed)

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 Position

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 Institution

**Section 3. Please check that you have completed each section, obtained the signature of the authorising person for overseas students, and attached the requested documents.**

Sections 1-4 completed:

- Section 1, Questions 1.1 – 1.18
- Section 2, Questions 2.1 – 2.5
- Section 3, Table 3.1
- Section 4, Question 4.1

Section 5: I have attached the following documents:

- 5.1 Paragraph outlining reasons for wishing to study at Westfield House
- 5.2 Sample of written work
- 5.3 clear photocopy of passport photo page

Section 6:

- Signed by authorising person for overseas students

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<sup>1</sup> WHIST – Westfield House International Studies Team: The WHIST representative may be any member of the university's theology department, study abroad office, or other faculty or staff member as agreed upon by the university.